

**Minutes**  
**State Conservation Commission**  
**Grant Round**  
**November 14, 2013**  
**Matthew Training Center, Pierre, SD**

**Members present:** Wayne Bunge, Aaron Kiesz, Charlie Moe, David Fischbach, Tom Glover, Tom Wolles, Gerald Thaden, and Doug Hansen.

**Members absent:** Alan Vedvei

**Others present:** See attached list

The meeting was called to order by Chairman David Fischbach at 8:16 a.m.

A motion was made by Doug Hansen and seconded to approve the September 16, 2013 minutes as presented. **Motion carried.**

A report on the Commission's revolving loan program was provided by division staff.

**Grant Program Report:**

A motion was made by Charlie Moe and seconded to approve the Brookings Conservation District request for a 1 year extension for grant #2011-CSW-015 (Tree Restoration and Planting). **Motion carried.**

A motion was made by Doug Hansen and seconded to approve the Miner Conservation District request for a 1 year extension for grant #2012-CSW-027 (Cover Crops). **Motion carried.**

A motion was made by Aaron Kiesz and seconded to approve the Beadle Conservation District request for a 1 year extension for grant #2012-CSW-004 (Resource Technician). **Motion carried.**

A motion was made by Tom Glover and seconded to approve the Bennett Conservation District request for a 1 year extension and have the remaining funds redistributed as follows: \$632.04 trees & planting; \$451.45 shrubs & planting; \$2,437.85 fabric & installation; \$100.00 administration for the sum of \$3,621.34. **Motion carried.**

A motion was made by Charlie Moe and seconded to remove from the table the Jones County Conservation District request for a higher than 30% cost-share rate for grant #2013-CSW-012 (SD School & Public Lands Dams) from the September 16, 2013 meeting. **Motion carried.**

A motion was made by Charlie Moe and seconded to approve on a one time basis Jones County Conservation District request for a higher than 30% cost-share rate for grant #2013-CSW-012 (SD School & Public Lands Dams). **Motion carried.**

SD Secretary of Agriculture, Lucas Lentsch and SD Deputy Secretary of Agriculture, Trudy Wastweet entered the meeting for a short presentation.

A motion was made by Charlie Moe and seconded to revert the following funds: Perkins Conservation District (NW Area Tree Planting Project) grant # 2010-CSW-011 in the amount of \$20,807.42; Hyde Conservation District (Hyde/Hand Enhancement Project Phase II) grant #2010-CSW-012 in the amount of \$3,490.26; Hyde Conservation District (Missouri Coteau Grassland Project) grant #2010-CSW-013 in the amount of \$19.32; Davison Conservation District (Davison Conservation District shelterbelt) grant #2010-CSW-014 in the amount of \$23,992.97; Hanson Conservation District (Hanson/Davison Technical Assistance) grant #2010-CSW-015 in the amount of \$14,388.65; Hanson Conservation District (Hanson County shelterbelt Program) grant #2010-CSW-016 in the amount of \$12,765.58; Hamlin Conservation District (Conservation Awareness) grant #2011-CSW-022 in the amount of \$3,133.73; and Marshall Conservation District (Technical Assistance) grant #2012-CSW-015 in the amount of \$3,320.49 for a total of \$81,918.42. **Motion carried.**

**Grant Review:**

State Conservation Commissioners, division staff, and conservation district representatives reviewed all the submitted grant applications.

**Grant Selection:**

The commission stated that all approved grants will include the division staff's recommendations unless stated otherwise.

A motion by Tom Glover and seconded to hold back \$150,000 of the available funds for the spring grant round. **Motion carried.**

A motion was made by Charlie Moe and seconded to approve the Minnehaha Conservation District grant application (Resource Technician) in the amount of \$16,920.00 for 1 year. The district match and grant funds are to be used to perform resource technician duties over and above what has been normally completed by the district. The district must submit two semi-annual reports for the technician's work activities. These reports should show landowner contacts made by the technician, miles driven, number of plans written, acres treated or any other measure to show the conservation benefit provided by the technician. These reports shall be provided to SDACD and the Conservation Commission no later than January 12 and July 12 of each year. The district will also provide timesheets or other documentation to demonstrate the actual time spent on salary/administration of the grant. **Motion carried.** Tom Wolles abstained.

A motion was made by Doug Hansen and seconded to approve Moody Conservation District grant application (Resource Technician) in the amount of \$31,000 for 1 year. **Motion failed.**

A motion was made by Tom Glover and seconded to set a standard of no more than 50% cost-share for the technical assistance grant applications and to approve the

Moody Conservation District grant application (Resource Technician) in the amount of \$22,000.00 for 1 year. The district match and grant funds are to be used to perform resource technician duties over and above what has been normally completed by the district. The district must submit two semi-annual reports for the technician's work activities. These reports should show landowner contacts made by the technician, miles driven, number of plans written, acres treated or any other measure to show the conservation benefit provided by the technician. These reports shall be provided to SDACD and the Conservation Commission no later than January 12 and July 12 of each year. The district will provide timesheets or other documentation to demonstrate the actual time spent on salary/administration of the grant. **Motion carried.**

A motion was made by Doug Hansen and seconded to approve Day Conservation District grant application (Northeast Glacial Lakes) in the amount of \$40,000.00 for 1 year. The district will provide timesheets or other documentation the actual time spent on salary/administration of the grant. The district shall provide a copy of the Joint Powers Agreement between Day, Deuel, Grant, Marshall, and Roberts Conservation Districts. **Motion carried.** Doug Hansen abstained, Gerald Thaden abstained.

A motion was made by Tom Glover and seconded to approve the Hamlin Conservation District grant application (Resource Technician) in the amount of \$8,380.00 for 1 year. The district match and grant funds are to be used to perform resource technician duties over and above what has been normally completed by the district. The district must submit two semi-annual reports for the technician's work activities. These reports should show landowner contacts made by the technician, miles driven, number of plans written, acres treated or any other measure to show the conservation benefit provided by the technician. These reports shall be provided to SDACD and the Conservation Commission no later January 12 and July 12 of each year. The district will provide timesheets or other documentation to demonstrate the actual time spent on salary/administration of the grant. **Motion carried.** Charlie Moe -no.

A motion was made by Tom Wolles and seconded to approve the Miner Conservation District (Shelterbelt Renovation) in the amount of \$20,000.00 for 3 years. All tree and shrub planting plans are to be reviewed and approved by one of the SDDA RCF foresters and add the condition that farmstead or homestead windbreaks do not qualify for cost-share under this grant. The district will provide timesheets or other documentation to demonstrate the actual time spent on salary/administration. **Motion carried.**

A motion was made by Aaron and seconded to delay action until later in the meeting for the Mellette Conservation District grant application (2014 Shelterbelt/Windbreak). **Motion carried.** Charlie Moe abstained.

A motion was made by Charlie Moe and seconded to approve the Jackson Conservation District grant application (Jackson Shelterbelt Establishment & Renovation) in the amount of \$7,001.00 for 2 year. All tree and shrub planting plans are to be reviewed and approved by one of the SDDA RCF foresters and add the condition that farmstead or homestead windbreaks do not qualify for cost-share under this grant. The district will provide timesheets or other documentation to demonstrate the actual

time spent on salary/administration. **Motion carried.**

A motion was made by Tom Wolles and seconded to deny the Bennett Conservation District (Shrub & Tree Planting) grant application as the district stated if their extension for the #2012-CSW-005 (Tree Planting Project) was passed they did not need the grant. **Motion carried.**

A motion was made by Aaron Kiesz and seconded to approve Turner Conservation District grant application (Technician and Administrative Secretary) in the amount of \$29,000 for 1 year. The district match and grant funds are to be used to perform resource technician duties over and above what has been normally completed by the district. The district must submit two semi-annual reports for the technician's work activities. These reports should show landowner contacts made by the technician, miles driven, number of plans written, acres treated or any other measure to show the conservation benefit provided by the technician. These reports shall be provided to SDACD and the Conservation Commission no later than January 12 and July 12 of each year. The district shall provide timesheets or other documentation to demonstrate the actual time spent on salary/administration of the grant. **Motion carried.**

A motion was made by Charlie Moe and seconded to approve Butte Conservation District grant application (Butte Livestock Water) in the amount of \$13,000.00 for 2 years. Grazing plans shall be required as part of the agreement with the landowner. The district shall provide timesheets or other documentation to demonstrate the actual time spent on salary/administration of the grant. The district will provide a copy of the Joint Powers Agreement between Butte, Lawrence, Elk Creek, and Tri-County Conservation Districts. **Motion carried.** David Fischbach abstained.

A motion was made by Tom Wolles and seconded to table until later in the meeting the Kingsbury Conservation District grant application (Tree Renovation Project). **Motion carried.**

A motion was made by Charlie Moe and seconded to approve the Roberts Conservation District grant application (Roberts Tree Shrub Program) in the amount of \$5,784.00 for 1 year. All tree and shrub planting plans shall be reviewed and approved by one of the SDDA RCF foresters and add the condition that farmstead or homestead windbreaks do not qualify for cost-share under this grant. **Motion carried.**

A motion was made by Aaron Kiesz and seconded to approve the Marshall Conservation District grant application (Technical Assistance) in the amount of \$4,392.00 for 2 years. The district match and grant funds are to be used to perform resource technician duties over and above what has been normally completed by the district. The district must submit two semi-annual reports for the technician's work activities. These reports will show landowner contacts made by the technician, miles driven, number of plans written, acres treated or any other measure to show the conservation benefit provided by the technician. These reports shall be provided to SDACD and the Conservation Commission no later than January 12 and July 12 of each year. The district will provide timesheets or other documentation to demonstrate the actual time spent on salary/administration of the grant. **Motion carried.**

A motion was made by Doug Hansen and seconded to approve Bon Homme Conservation District grant application (BHCD Conservation Enhancement Program) in the amount of \$24,900.00 for 18 months. All tree and shrub planting plans shall be reviewed and approved by one of the SDDA RCF foresters and add the condition that farmstead or homestead windbreaks do not qualify for cost-share under this grant. Grazing plans shall be required as part of the agreement with the landowner. The district will provide timesheets or other documentation to demonstrate the actual time spent on salary/administration of the grant. Cost-share will not be paid for fabric and mechanical tree cleaning on the same sites. **Motion carried.**

A motion was made by Charlie Moe and seconded to approve the Edmunds Conservation District grant application (North Missouri Grassland Enhancement Phase II) in the amount of \$25,000.00 for 1 year. All tree and shrub planting plans shall be reviewed and approved by one of the SDDA RCF foresters and add the condition that farmstead or homestead windbreaks do not qualify for cost-share under this grant. Grazing plans are to be required as part of the agreement with the landowner. The district shall provide timesheets or other documentation to demonstrate the actual time spent on salary/administration of the grant. The district shall provide a copy of the Joint Powers Agreement between Edmunds, McPherson, and Walworth Conservation Districts. **Motion carried.**

A motion was made by Doug Hansen and seconded to approve Miner Conservation District grant application (Public Awareness & Conservation Education) in the amount of \$10,000.00 for 1 year. The district shall provide a report of workshop attendance and feedback from attendees. The districts shall provide timesheets or other documentation to demonstrate the actual time spent on salary/administration of the grants. The district shall provide a copy of the Joint Powers Agreement between Miner, Kingsbury, Hanson, and Turner Conservation Districts. **Motion carried.**

A motion was made by Tom Glover and seconded to deny Todd Conservation District grant application (Pre-approved Practices III) as other projects are set up and ready to be implemented. **Motion carried.** Charlie Moe abstained.

A motion was made by Aaron and seconded to approve the Hamlin Conservation District grant application (Hamlin/Codington Tree/Shrub Program) in the amount of \$17,000.00 for 1 year. All tree and shrub planting plans shall be reviewed and approved by one of the SDDA RCF foresters and add the condition that farmstead or homestead windbreaks do not qualify for cost-share under this grant. The district will provide a copy of the Joint Powers Agreement between Hamlin and Codington Conservation Districts. **Motion carried.**

A motion was made by Charlie Moe and seconded to approve the Roberts Conservation District grant application (Technical Assistance) in the amount of 23,384.00 for 1 year. The district match and grant funds are to be used to perform resource technician duties over and above what has been normally completed by the district. The district must submit two semi-annual reports for the technician's work activities. These reports should show landowner contacts made by the technician, miles driven, number of plans written,

acres treated or any other measure to show the conservation benefit provided by the technician. These reports shall be provided to SDACD and the Conservation Commission no later than January 12 and July 12 of each year. The district will provide timesheets or other documentation to demonstrate the actual time spent on salary/administration of the grant. **Motion carried.**

A motion was made by Wayne Bunge and seconded to approve Custer Conservation District grant application (Thin out for a Healthier Forest) in the amount of \$17,000.00 for 1 year. Each thinning project will have to follow a prescription prepared by an RC&F forester. Landowners with Forest Stewardship Plans should be given priority, but a plan is not required. The district shall provide timesheets or other documentation to demonstrate the actual time spent on salary/administration of the grant. **Motion carried.**

A motion was made by Charlie Moe and seconded to approve the Butte Conservation District grant application (Belle Fourche Weed Rehab Phase II) in the amount of \$35,000.00 for 1 year. Grant funds are to be used only for re-establishment of vegetation. The district shall provide a copy of the Joint Powers Agreement between Butte, Lawrence, Elk Creek, and Tri-County Conservation Districts. **Motion carried.** David Fischbach abstained.

A motion was made by Tom Glover to table until later in the meeting the Haakon Conservation District grant application (HJEP Multi-Practice). **Motion carried.**

A motion was made by Doug Hansen and seconded to approve the Minnehaha Conservation District grant application (Wildlife Habitat Project) in the amount of \$9,600.00 for 3 years. The district should provide timesheets or other documentation to demonstrate the actual time spent on salary/administration of the grant. **Motion carried.** Tom Wolles abstained. Tom Glover – no.

A motion was made by Aaron Kiesz and seconded to defer to the end of the grant selection the Mellette Conservation District grant application (2014 Pipeline). **Motion carried.** Charlie Moe abstained.

A motion was made by Doug Hansen and seconded to approve the Miner Conservation District grant application (SDACDE Public Awareness of Conservation) in the amount of \$10,000.00 for 1 year. The district shall provide a report of the workshop attendance and feedback from attendees. The district shall provide timesheets or other documentation to demonstrate the actual time spent on salary/administration of the grant. **Motion carried.**

A motion was made by Tom Glover and seconded to approve the Hanson Conservation District grant application (Hanson County Shelterbelt) in the amount of \$7,500.00 for 1 year. All tree and shrub planting plans shall be reviewed and approved by one of the SDDA RCF foresters and add the condition that farmstead or homestead windbreaks do not qualify for cost-share under this grant. The district shall provide timesheets or other documentation to demonstrate the actual time spent on salary/administration of the grant. **Motion carried.**

A motion was made by Wayne and seconded to approve the Brule-Buffalo Conservation District grant application (Multi-County Brush Management) in the amount of \$23,000.00 for 1 year. **Motion denied for lack of a majority vote.** Wayne Bunge-no, Aaron Kiesz –no, Charlie Moe-no, Doug Hansen –no, David Fischbach – no, Tom Glover-no, Tom Wolles – no, and Gerald Thaden- no.

A motion was made by Doug Hansen and seconded to approve the Brule-Buffalo Conservation District grant application (Multi-County Brush Management) in the amount of \$11,500.00 for 1 year with an equipment charge of not to exceed \$125.00 per hour. The district shall provide timesheets or other documentation to demonstrate the actual time spent on salary/administration of the grant. The district shall provide a copy of the Joint Powers Agreement with all districts involved in the project. **Motion carried.**

A motion was made by Aaron Kiesz and seconded to approve the Davison Conservation District grant application (Davison CD Shelterbelt) in the amount of \$14,500.00 for 1 year. All tree and shrub planting plans shall be reviewed and approved by one of the SDDA RCF foresters and add the condition that farmstead or homestead windbreaks do not qualify for cost-share under this grant. The district will provide timesheets or other documentation to demonstrate the actual time spent on salary/administration of the grant. **Motion carried.**

A motion was made by Charlie Moe and seconded to approve the Miner Conservation District grant application (Resource Technician) in the amount of \$14,080.00 for 1 year. The district match and grant funds are to be used to perform resource technician duties over and above what has been normally completed by the district. The district must submit two semi-annual reports for the technician's work activities. These reports should show landowner contacts made by the technician, miles driven, number of plans written, acres treated or any other measure to show the conservation benefit provided by the technician. These reports should be provided to SDACD and the Conservation Commission no later than January 12 and July 12 of each year. The district will provide timesheets or other documentation to demonstrate the actual time spent on salary/administration of the grant. **Motion carried.**

A motion was made by Charlie and seconded to deny the Minnehaha Conservation District grant application (Gevik Conservation Learning Area Enhancement) for lack of funds and not a high priority project. **Motion carried.** Tom Wolles abstained.

A motion was made by Tom Glover and seconded to deny the Kingsbury Conservation District grant application (Tree Renovation Project) for lack of funds. The commission encourages the district to re-apply in the spring grant round. **Motion carried.**

A motion was made by Charlie Moe and seconded to bring back from the table the Haakon Conservation District grant application (HJEP Multi-Practice Grant); the Mellette Conservation District grant application (2014 Shelterbelt/Windbreak); the Mellette Conservation District grant application (2014 Pipeline); the Kingsbury Conservation District grant application (Cover Crop Project). **Motion carried.**

A motion was made by Tom Glover and seconded to approve the Mellette Conservation

District grant application (2014 Shelterbelt/Windbreak) in the amount of \$21,000.00 for 18 months. All tree and shrub planting plans shall be reviewed and approved by one of the SDDA RCF foresters and add the condition that farmstead or homestead windbreaks do not qualify for cost-share under this grant. The district will provide timesheets or other documentation to demonstrate the actual time spent on salary/administration of the grant. The district shall provide a copy of the Joint Powers Agreement between Mellette and Todd Conservation Districts to the Conservation Commission. **Motion carried.** Charlie Moe abstained.

A motion was made by Tom Glover and seconded to approve the Haakon Conservation District grant application (HJEP Multi-Practice Grant) in the amount of \$20,804.64 for 1 year. All tree and shrub planting plans are to be reviewed and approved by one of the SDDA RCF foresters and add the condition that farmstead or homestead windbreaks do not qualify for cost-share under this grant. Grazing plans shall be required as part of the agreement with the landowners. The district shall provide a copy of the Joint Powers Agreement between Haakon, Jackson, and East Pennington Conservation Districts. **Motion carried.** Charlie - No

A motion was made by Tom Wolles and seconded to deny the Mellette Conservation District grant application (2014 Pipeline) for lack of funds. **Motion carried.** Charlie Moe abstained.

A motion was made by Charlie Moe and seconded to deny Kingsbury Conservation District grant application (Cover Crops) for lack of funds. **Motion carried.** The commissioners encourage the district to re-apply in the spring grant round.

#### **District Docket Comments:**

After much discussion it was decided to set up a sub-committee to decide the recommended changes to the docket. The committee members are David Fischbach, Tom Wolles, Aaron Kiesz and RC&F staff.

#### **2014 Goals and Objectives, Priorities:**

A motion was made by Doug Hansen and seconded to adopt the revised 2014 Goals and Objectives for the State Conservation Commission and the 2014 Priorities. **Motion carried.** (See attached)

#### **Advisory Members Reports:**

DENR presented an oral and written report.

The Division of Resource Conservation & Forestry presented an oral and written report.

Chairman David Fischbach adjourned the meeting at 2:30 p.m.

Marjorie Gregg  
Recording Secretary