

Session Design

South Dakota 2014 Leadership Workshop

February 27 & 28, 2014

Session Purpose:

- Provide high quality leadership training opportunity for all South Dakota Conservation District Supervisors that leads to more effective district operations, governance, and conservation service and program delivery in each district.

February 27, 2014

Time	Duration	Activities	Outcomes & Notes
1:00 pm	20 minutes	Opening Comments <ul style="list-style-type: none">▪ Opening comments by Fran Fritz, Resource Conservation and Forestry, and Denise Gauer.	<ul style="list-style-type: none">▪ Fran Fritz, Resource Conservation and Forestry, & Denise Gauer▪ Welcome remarks and information about NRCS Memorandum of Understanding review.
1:20 pm	10 minutes	Workshop Overview & Purpose <ul style="list-style-type: none">▪ Jack Majeres provides a workshop overview including purpose and agenda review.	<ul style="list-style-type: none">▪ Jack Majeres lead▪ Participant's knowledge of session objective and worksheet.
1:30 pm	30 minutes	Soliciting a Broad Base of Representation for Your Board <ul style="list-style-type: none">▪ Presentation on recruitment and retention of a broad base of representation on your board of District Supervisors.	<ul style="list-style-type: none">▪ Ray Ledgerwood lead▪ Participants with understanding of techniques, worksheets, and tools for building a diverse representation on your board.
2:00 pm	30 minutes	Detailed Review of SD Conservation District Law <ul style="list-style-type: none">▪ Presentation on South Dakota Conservation District Law including powers, authorities, ethics	<ul style="list-style-type: none">▪ Bill Smith lead▪ Participants with understanding of SD Conservation District Law and use.
2:30 pm	30 minutes	Improve Public information and Awareness <ul style="list-style-type: none">▪ Short presentation on principles of building a public awareness campaign including audience, change in behavior, messages and media.▪ Example of a communication campaign development with large group.	<ul style="list-style-type: none">▪ Ray Ledgerwood lead▪ Participants with understanding how to develop a public information and awareness campaign.
3:00 pm	15 minutes	Break	

Board Works by Ledgerwood

rayledgerwood@msn.com or 208.301.4728

Wednesday, April 02, 2014

Time	Duration	Activities	Outcomes & Notes
3:15 pm	30 minutes	Getting Public Input on Conservation Issues/Concerns <ul style="list-style-type: none"> ▪ Short presentation on examples of tools for gathering public input on conservation issues/concerns ▪ Group discussion of methods to get public input. 	<ul style="list-style-type: none"> ▪ Ray Ledgerwood lead ▪ Participants with ideas of how to gather public input on conservation issues/concerns ▪ Listing of ideas or concepts that will be used at the participant's conservation district
3:45 pm	30 minutes	Compile information & Get Results Back to the Public <ul style="list-style-type: none"> ▪ Short presentation on compiling conservation issues/concerns with resource assessments, development of plans, reporting back to the public. ▪ Group discussion of methods to report back to the public. 	<ul style="list-style-type: none"> ▪ Ray Ledgerwood lead ▪ Participants with ideas of how to report back to the public on conservation issues/concerns and public input. ▪ Listing of ideas or concepts that will be used at the participant's conservation district
4:15 pm	30 minutes	Develop and Implement a 5 Year Strategic Plan and an Annual Plan of Work <ul style="list-style-type: none"> ▪ Presentation on development and implementation of a 5 Year Strategic Plan and an Annual Plan of Work. 	<ul style="list-style-type: none"> ▪ Jack Majeres and Bill Smith lead ▪ Participants with understanding of importance of long range and annual planning
4:45 pm	45 minutes	Using Ideas & Tools in Our District <ul style="list-style-type: none"> ▪ Individuals note and voice what ideas and tools from the day's presentations and discussions they plan to use in their conservation districts. ▪ Focus question: "What I learned today that I will use" 	<ul style="list-style-type: none"> ▪ Jack Majeres and Ray Ledgerwood lead ▪ Use of ideas and tools in each conservation district
5:30 pm	75 minutes	Big Sioux Tree Nursery Report and Officer Elections	<ul style="list-style-type: none"> ▪ Lynn Johnson, President and Blain Martian, Executive Director
6:45 pm		Adjourn for the Day	

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February 28, 2014

Time	Duration	Activities	Outcomes & Notes
8:00 am	5 minutes	Opening Comments <ul style="list-style-type: none"> Opening comments by Jack Majeres. 	<ul style="list-style-type: none"> Jack Majeres lead.
8:05 am	25 minutes	Supervisor Candidates Know Their Responsibilities <ul style="list-style-type: none"> Presentation on having Supervisor candidates with knowledge of their responsibilities before being elected or appointed. 	<ul style="list-style-type: none"> Bill Smith lead. Participant's knowledge of how to inform and educate supervisor candidates.
8:30 am	30 minutes	It Takes a Full Board to Run a District <ul style="list-style-type: none"> Short presentation on the full board of supervisors to govern a conservation district. Group discussion of best boards and what made them successful. 	<ul style="list-style-type: none"> Ray Ledgerwood lead Participants with understanding of techniques, and tools for building a strong board.
9:00 am	30 minutes	Supervisor Orientation Manual <ul style="list-style-type: none"> Presentation on South Dakota Conservation District Supervisor Orientation Manual 	<ul style="list-style-type: none"> Bill Smith lead Participants with understanding of SD Conservation District Supervisor Orientation Manual.
9:30 am	15 minutes	Break	
9:45 am	30 minutes	Being a Good Conservation Steward and Mentor <ul style="list-style-type: none"> Short presentation on principles of being a good conservation steward and mentor. 	<ul style="list-style-type: none"> Jack Majeres lead Participants with understanding how important it is to set a conservation example in the community.
10:15 am	30 minutes	Financial Diversity <ul style="list-style-type: none"> Short presentation on examples of financial diversity in conservation district funding sources. Group discussion of examples of creating financial diversity. 	<ul style="list-style-type: none"> Ray Ledgerwood lead Participants with understanding and examples of how to build financial diversity in a conservation district budget.
10:45 am	30 minutes	Fiduciary Responsibilities of a Supervisor <ul style="list-style-type: none"> Presentation on the fiduciary responsibilities of a conservation district supervisor. Questions and discussion. 	<ul style="list-style-type: none"> Jack Majeres lead Participants with understanding the fiduciary responsibilities of a supervisor.
11:15 am	15 minutes	Break	

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Wednesday, April 02, 2014

Time	Duration	Activities	Outcomes & Notes
11:30 am	20 minutes	Using Ideas & Tools in Our District <ul style="list-style-type: none"> ▪ Individuals note and voice what ideas and tools from the day's presentations and discussions they plan to use in their conservation districts. ▪ Focus question: "What I learned today that I will use" 	<ul style="list-style-type: none"> ▪ Jack Majeres and Bill Smith lead ▪ Use of ideas and tools in each conservation district
11:50 am	30 minutes	How Can We Help You Succeed <ul style="list-style-type: none"> ▪ Group discussion of recommendations for how the SD Conservation Leaders can help with conservation district success. 	<ul style="list-style-type: none"> ▪ Jack Majeres and Bill Smith lead ▪ Listing of recommendations for SD Conservation Leaders.
12:20 pm	10 minutes	Closing Comments <ul style="list-style-type: none"> ▪ Closing comments by Fran Fritz. 	<ul style="list-style-type: none"> ▪ Fran Fritz lead
12:30 pm		Adjourn Session	

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Agenda 2.27.14

- Opening Comments
- Workshop Overview & Purpose
- Soliciting a Broad Base of Representation for Your Board
- Detailed Review of SD Conservation District Law
- Improve Public information and Awareness
- Getting Public Input on Conservation Issues/Concerns
- Compile information & Get Results Back to the Public
- Develop and Implement a 5 Year Strategic Plan and an Annual Plan of Work
- Using Ideas & Tools in Our District
- Big Sioux Tree Nursery Report and Officer Elections
- Adjourn for the Day

Agenda 2.28.14

- Opening Comments
- Supervisor Candidates Know Their Responsibilities
- It Takes a Full Board to Run a District
- Supervisor Orientation Manual
- Being a Good Conservation Steward and Mentor
- Financial Diversity
- Fiduciary Responsibilities of a Supervisor
- Using Ideas & Tools in Our District
- How Can We Help You Succeed
- Closing Comments & Adjourn